

Monark Ayurved Medical College and Hospital				
Non Teaching Staff				
Sr. No.	Designation	Requirement	Name of Staff	Date of joining
Information technology cell including digital library				
1	Information Technology Officer (Bachelor of Technology or Bachelor of Engineering in Computer Science or Master of Computer Application/Graduation in Computer Sciences/BCA/BSc/Diploma in Computer Applications/Science/IT with 2 years experience)	1	Ms. Nita Jashugiri Goswami	01/12/2025
2	Information Technology Assistant (Bachelor of Science in Computer Application or diploma in Computer Science)	1	Mr. Hardik Kaushikbhai Gandhi	01/01/2026
Administrative section				
4	Personal Assistant or Personal Secretary to Principal (graduation knowledge of computer science with short hand skill preferably)	1	Mr. Darshan Dineshbhai Patel	01/12/2025
5	Office Superintendent (graduation with five years of administrative experience)	1	Mr. Tejas Kamleshbhai Patel	03/01/2022
6	Clerical Staff (graduation with computer knowledge)	1	Mr. Jatin Tejabhai Desai	01/12/2025
7		2	Mrs. Urvi Amit Zalavadia	01/12/2025
8		3	Ms. Bhumnika Bharatbhai Patel	01/10/2022
9		4	Mr. Amrikumar Jashubhai Patel	01/01/2022
10	Accountants (Bachelor of Commerce or Master of Commerce with computer knowledge)	1	Mrs. Bijal Deepak Bhavsar	01/01/2026
11	Clerk for Account Section	1	Ms. Priyanka Sharma	01/12/2025
12		2	Mr. Pruthvisinh Bhupatsinh Parmar	01/12/2025
Central library				
17	Librarian (Master of Library and Information Science (M.Lib.) or a Bachelor of Library and Information Science (B.Lib.) with three years of relevant work experience)	1	Mr. Jayesh Chandubhai Movaliya	16/01/2026
18	Assistant Librarian(Bachelor of Library and Information Science)	1	Mr. Inayatrmiya Silkandarmiya Shekh	03/10/2024
Yogya – Clinical Skill or Simulation laboratory				
21	In-charge - Additional charge can be assigned to any teaching faculty	1	Dr. Dhruvkumar Pradipkumar Jani	01/08/2025
Human resource development cell				
23	In-charge (Assign this post as an additional charge to the Administrative Officer or additional charge to any teaching faulty/non - teaching staff (graduate)	1	Dr. Yedhu Krishnan T.B.	04/06/2024
24	Clerk (graduation with computer knowledge)	1	Ms. Bhomi Haasmukhbhai Parekh	01/12/2025
25	Multi-tasking staff	1	Mr. Rajeshkumar Kantilal Gohel	01/01/2026
Note: Total three clerks shall be required for all 14 Teaching Departments (for all slabs and one for each Professional)				
Rachana Sharitra				

27	Cadaver lifter	1	Mr. Rakeshbhai Ratibhai Patel	01/12/2025
<b>Kriya Sharita</b>				
<b>Dravyaguna including Herbal Garden</b>				
31	Pharmacognosist (B.Pharma/B.Pharm Ayurveda/Bsc. Biology)	1	Mr. Prakashkumar Hardyand Kushwah	01/12/2023
33	Gardener	1	Mr. Rangitsinh Gulabsinh Thakor	01/01/2025
<b>Rasashastra and Bhaisajyakalpna including teaching pharmacy</b>				
34	Instructor/Analytical Chemist (B.Pharma/B.Pharm (Ay) or D.Pharm/D.Pharm (Ay) with a minimum three years of work experience)	1	Mr. Yashesh Shastri	01/12/2025
<b>Quality Control Laboratory</b>				
36	Analytical Chemist (B.Pharma/B.Pharm (Ay))	1	Ms. Jinal Sureshkumar Prajapati	01/12/2025
37	Clerk (Graduate with computer knowledge)	1	Mr. Sagari Ghanshyambhai Sudani	01/01/2026
38	Lab Attendant (Minimum 10th standard pass)	1	Mrs. Pushpaben Natwarbhai Bhang	01/12/2025
<b>Roga Nidana and Vikriti Vijnana</b>				
39	Lab Technician Diploma in Medical Laboratory Technology (DMLT)	1	Ms. Aaru Mall	01/12/2025
<b>Agada Tantra</b>				
41	Lab Technician (12th standard passed with Chemistry)	1	Mr. Dinesh Madhaji Rathod	01/12/2025
<b>Swasthavritta and Yoga</b>				
43	Lab Technician (12th standard passed with science)	1	Ms. Seju Patel	01/12/2025
45	Science in Yoga/Bachelor of Science in Yoga or Diploma in Yoga with a	1	Ms. Neha Suthar	
<b>Kayachikitsa</b>				
47	Multi-tasking staff	1	Ms. Mitalbaben Rameshbhai Patel	01/12/2025
<b>Panchakarma</b>				
48	Multi-tasking staff	1	Ms. Nehakumari Ashokbhai Patel	01/12/2025
<b>Shalya Tantra</b>				
49	Multi-tasking staff	1	Mr. Suraj Thakor	01/01/2026
<b>Shalakya Tantra</b>				
50	Multi-tasking staff	1	Ms. Nikita Pappubhai Nai	01/12/2025
<b>Prasuti and Streeroga</b>				
51	Multi-tasking staff	1	Ms. Neha Nai	01/01/2026
<b>Kaumarabhritya</b>				
<b>Internal Quality Assurance Cell</b>				
53	Coordinator: Graduation with MBA in Quality Management or trained for quality management or Assign additional charge to any teaching faculty in three absence of candidates possessing the qualifications specified by the regulation or schedule	1	Dr. Arjun C.M.	09/08/2024
54	Clerk (graduate with computer knowledge) (1 clerk shared for HRD and for all Committees)	1	Ms. Ritu Tusharbai Patel	01/01/2026
<b>Co and extra-Curricular activities</b>				



56	Physical Education Instructor - Part Time (Bachelor's degree in Physical Education/ Master's degree in Science in Marma and Sports medicine)	1	Dr. Amitkumar Laxmanbhai Bhoi	01/01/2026
57	Multi-tasking staff	1	Mr. Krupal Atulbhai Patel	01/01/2026
<b>Student support career guidance and placement cell</b>				
58	Counsellor for counselling (part time)	1	Mr. Parthkumar Bhadrashbhai Vyas	01/12/2025
<b>Maintenance Cell (Common Facility)</b>				
59	Site Engineer (Bachelor of Engineering or Bachelor of Technology preferably in civil)	1	Mr. Vivek Prashantbhai Patel	01/01/2026
60	Electrician	1	Mr. Akash Rameshbhai Patel	01/12/2025
<b>Store (College)</b>				
64	Clerk (graduate with computer knowledge)	1	Ms. Bansuben Kishorbhai Dongra	01/12/2025



PRINCIPAL & MEDICAL SUPERINTENDENT  
MONARK AYURVED MEDICAL  
COLLEGE & HOSPITAL

*01.02.2026*  
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