

Monark Ayurved Medical College and Hospital
Non Teaching Staff

Sr. No.	Designation	Requirement	Name of Staff	Date of Joining
Information technology cell including digital library				
1	Information Technology Officer (Bachelor of Technology or Bachelor of Engineering in Computer Science or Master of Computer Application/Graduation in Computer Sciences/BCA/BSc/Diploma in Computer Applications/Science/IT with 2 years experience)	1	Ms. Nita Jashugiri Goswami	01/12/2025
2	Information Technology Assistant (Bachelor of Science in Computer Application or diploma in Computer Science)	1	Mr. Hardik Kausikbhai Gandhi	01/01/2026
Administrative section				
4	Personal Assistant or Personal Secretary to Principal (graduation knowledge of computer science with short hand skill preferably)	1	Mr. Darshan Dineshbhai Patel	01/12/2025
5	Office Superintendent (graduation with five years of administrative experience)	1	Mr. Tejas Kamleshbhai Patel	03/01/2022
6	Clerical Staff (graduation with computer knowledge)	1	Mr. Jatin Tejabhai Desai	01/12/2025
7		2	Mrs. Ujvi Amit Zalavadia	01/12/2025
8		3	Ms. Bhunika Bharatbhai Patel	01/10/2022
9		4	Mr. Amitkumar Jashubhai Patel	01/01/2022
10	Accountants (Bachelor of Commerce or Master of Commerce with computer knowledge)	1	Mrs. Bijal Deepak Bhavsar	01/01/2026
11		1	Ms. Priyanka Sharma	01/12/2025
12	Clerk for Account Section	2	Mr. Pruthvisinh Bhupatsinh Parmar	01/12/2025
Central library				
17	Librarian (Master of Library and Information Science (MLib.) or a Bachelor of Library and Information Science (B.Lib.) with three years of relevant work experience)	1	Mr. Jayesh Chandubhai Movaliya	16/01/2026
18	Assistant Librarian(Bachelor of Library and Information Science)	1	Mr. Inayatmiya Sikandarmiya Shekh	03/10/2024
Yogya - Clinical Skill or Simulation laboratory				
21	In-charge - Additional charge can be assigned to any teaching faculty	1	Dr. Dhruvkumar Pradipkumar Jani	01/08/2025
Human resource development cell				
23	In-charge (Assign this post as an additional charge to the Administrative Officer or additional charge to any teaching faculty/non - teaching staff (graduate))	1	Dr. Yedhu Krishnan T.B.	04/06/2024
24	Clerk (graduation with computer knowledge)	1	Ms. Bhomi Hasmukhbhai Parekh	01/12/2025
25	Multi-tasking staff	1	Mr. Rajeshkumar Kantilal Gohel	01/01/2026
Note: Total three clerks shall be required for all 14 Teaching Departments (for all slabs and one for each Professional)				
Rachana Sharira				

27	Cadaver litter	1	Mr. Rakeshbhai Ratibhai Patel	01/12/2025
	Kriya Sharira			
	Dravyaguna including Herbal Garden			
31	Pharmacognosist (B Pharma/B Pharma Ayurveda/Bsc. Biology)	1	Mr. Prakashkumar Hardyanand Kushwah	01/12/2023
33	Gardener	1	Mr. Ranjitsinh Gulabsinh Thakor	01/01/2025
	Rasashastra and Bhaishajyakalpana including teaching pharmacy			
34	Instructor /Analytical Chemist (B.Pharma/B.Pharm (Ay) or D.Pharma/D Pharm (Ay) with a minimum three years of work experience)	1	Mr. Yashesh Shastri	01/12/2025
	Quality Control Laboratory			
36	Analytical Chemist (B.Pharma/B.Pharm (Ay))	1	Ms. Jinal Sureshkumar Prajapati	01/12/2025
37	Clerk (g; graduate with computer knowledge)	1	Mr. Sagar Ghanshyambhai Sudani	01/01/2026
38	Lab Attendant (Minimum 10th standard pass)	1	Mrs. Pushpaben Nutvarbhai Bhangi	01/12/2025
	Roga Nidana and Vikriti Vijnana			
39	Lab Technician Diploma in Medical Laboratory Technology (DMLT)	1	Ms. Aarti Mall	01/12/2025
	Agada Tantra			
41	Lab Technician (12th standard passed with Chemistry)	1	Mr. Dinesh Madhajai Rathod	01/12/2025
	Swasthavritta and Yoga			
43	Lab Technician (12th standard passed with science)	1	Ms. Seju Patel	01/12/2025
45	Science in Yoga/Bachelor of Science in Yoga or Diploma in Yoga with a	1	Ms. Neha Suthar	
	Kayachikitsa			
47	Multi-tasking staff	1	Ms. Mitalbaben Rameshbhai Patel	01/12/2025
	Panchakarma			
48	Multi-tasking staff	1	Ms. Nehakumari Ashokbhai Patel	01/12/2025
	Shalya Tantra			
49	Multi-tasking staff	1	Mr. Suraj Thakor	01/01/2026
	Shalakya Tantra			
50	Multi-tasking staff	1	Ms. Nikita Pappubhai Nai	01/12/2025
	Prasuti and Streeroga			
51	Multi-tasking staff	1	Ms. Neha Nai	01/01/2026
	Kaumaranabhritya			
	Internal Quality Assurance Cell			
53	Coordinator: Graduation with MBA in Quality Management or trained for quality management or Assign additional charge to any teaching faculty in three absence of candidates possessing the qualifications specified by the regulation or schedule	1	Dr. Arjun C.M.	09/08/2024
54	Clerk (graduate with computer knowledge) (1 clerk shared for HRD and for all Committees)	1	Ms. Rutu Tusharbhai Patel	01/01/2026
	Co and extra-Curricular activities			

56	Physical Education Instructor - Part Time (Bachelor's degree in Physical Education/ Master's degree in Science in Marma and Sports medicine)	1	Dr. Amitkumar Laxmanbhai Bhoi	01/01/2026
57	Multi-tasking staff	1	Mr. Krunal Atulbhai Patel	01/01/2026
Student support career guidance and placement cell				
58	Counsellor (or counselling (part time)	1	Mr. Parthkumar Bhadreshbhai Vyas	01/12/2025
Maintenance Cell (Common Facility)				
59	Site Engineer (Bachelor of Engineering or Bachelor of Technology preferably in civil)	1	Mr. Vivek Prashantbhai Patel	01/01/2026
60	Electrician	1	Mr. Akash Rameshbhai Patel	01/12/2025
Store (College)				
61	Clerk (graduate with computer knowledge)	1	Ms. Bansiben Kishorbhai Donga	01/12/2025





 01.01.2025

PRINCIPAL & MEDICAL SUPERINTENDENT
MONARK AYURVEDIC MEDICAL
COLLEGE & HOSPITAL